

PROPERTY PURCHASE **CONVEYANCING JOURNEY**

File Opened



Upon instruction we will open your file and pass it to your dedicated case handler

Documents Sent Out



We will send you our welcome pack via email or post, whichever you would prefer

Send Us ID & **AML Documents**



Send us photographic ID and proof of funds ie bank statements showing the monies to be used to purchase the property

Contract Pack



The sellers lawyers will provide a draft contract pack in order for us to raise questions on the property you are purchasing

5 **Mortgage Offer Received**



We will receive your mortgage offer from the lender and update your file accordingly

Searches



We order and receive search results which provide general information on the property you are buying

Contract



We will send you a contract to sign and return to us before exchange can take place

Exchange



This is when both seller and buyer will be legally bound and a date is agreed for completion

Confirm Completion



We will contact you and advise that completion has taken place so you can collect the keys to your new property

10 **Provide Feedback**



Please let us have your comments on our service provided, we collect reviews online via Trustpilot and Google







